



LOUISIANA STATE BOND COMMISSION
POST CLOSING FORM

SBC012
Rev 12-01-12

Instructions: Complete all required fields, which are indicated by *. The PRINT button can be found on the bottom of page 2. To retain an electronic version of the application form, use "Save As" option under File menu on Internet browser toolbar. Once the form is saved it can only be modified with Adobe Writer. If problems are encountered using form, call (225) 342-0040.

Reference

SBC Tracking Number * [input box]

SBC Final Approval Date * [input box]

Issuance

Name of Issuer * [input box]

Name of Beneficiary (if different than above) [input box]

Series Issued: * [radio] Single Series [radio] Multiple Series: [radio] First Series [radio] Subsequent Series [radio] Final Series

Table with 4 columns: Debt Instrument, Series, Amount, Issue Date. Contains 5 empty rows for data entry.

Interest Rate * [checkbox] Fixed [input box] % to [input box] % [checkbox] Variable [input box]

Final Maturity * [input box]

Selection Method: * [radio] Negotiated [radio] Competitive [radio] Private Placement

Tax Status: * [checkbox] Taxable [checkbox] Tax-Exempt

Issuance Classified As (check all that apply)

[checkbox] Net State Tax Supported Debt

[checkbox] Tax Exempt Private Activity Bonds:

Volume Cap Allocation Utilized [input box] Allocation Returned [input box]

If Carryforward, Identify year(s) and Amount of Allocation Utilized:

Table with 4 columns: Year, Amount, Year, Amount. Contains 3 rows for carryforward data entry.

[checkbox] Other [input box]

**LOUISIANA STATE BOND COMMISSION
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ADDITIONAL CLOSING REQUIREMENTS**

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Requirements for All Debt Issued at submission of Post Closing Form

1. Notarized Financial Disclosure Form (**SBC002**).
2. Closing Fee Check

Note: Closing Fees are due on debt maturing in excess of 12 months, excluding budgetary loans made under the provisions of R.S. 39:745, R.S. 17:89 and R.S. 33:9010.

Note: SBC fee schedule is contained in Title 71 of Louisiana Administrative Code (LAC), which can be found at: <http://www.treasury.state.la.us/Home%20Pages/BondCommission.aspx?@Filter=BC2010>

Requirements for Specific Types

Bonds Official Statement Private Placement Memorandum or Investment Letter
Copy of notification letter reflecting filing of Bond Transcript to Political Subdivision
Note: Pursuant to R.S. 39:1410.66, a copy of the notification reflecting filing of Bond Transcript to Political Subdivision must be received within 6 months after closing date.

Net State Tax Supported Debt Copy of Transcript

Post Closing Form Submission

Upon completion of all required fields, select PRINT FORM button to print copies for your records.

The Post Closing package (Post Closing Form, Notarized Financial Disclosure Form, fee payment, Official Statement, etc.), must be received within 45 days after the closing date.

Electronic submissions must be sent to SBC-ClosingDocuments@treasury.state.la.us. Each specific document type (Post Closing Form, Notarized Financial Disclosure Form, Official Statement, etc.), must be included as separate attachments in pdf or Word format. For applications for which a closing fee is due, a scanned copy (pdf format) of the closing fee check should be included as one of the attachments.

Note: The only original that must be physically transmitted after electronic submission is payment of closing fee which must be received within 3 business days of electronic submission.

Submission of hard copy documentation must be mailed to:

Sent via US Mail
State Bond Commission
P.O. Box 44154
Baton Rouge, LA 70804

Sent via Other Delivery Services
3rd Floor - State Capitol
900 North 3rd Street
Baton Rouge, LA 70802

Upon receipt of each Post Closing submission, the documentation will be reviewed by SBC staff. If staff determines submission is incomplete or inaccurate, it will be returned for correction and subsequent resubmission will be necessary.

If total cost of issuance or any line item costs reported on Financial Disclosure Form (**SBC002**) exceeds "Approved" amount by 10% or greater, a Cost of Issuance Amendment will be presented at upcoming SBC meeting. Notification email will be sent by SBC staff to provide specific meeting at which amendment will be considered. Bond Counsel or Official must be present to respond to questions from Commission members or provide additional clarification.